



# CAREER OPPORTUNITIES

We're hiring! Check out some of the exciting opportunities now available at the Port Authority of New York and New Jersey! We encourage you to share this with your networks.

For a full listing of all our openings, please visit our webpage at <a href="https://www.jointheportauthority.com">www.jointheportauthority.com</a>.
We also encourage you to Join Our Talent Network so you can say informed of new opportunities as they arise.

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## New Jobs Posted

## Senior Engineer, Project Development

- Bachelor's Degree in engineering, preferably in the Civil, or Geotechnical disciplines from an accredited college or university.
- Minimum of five (5) years' experience in planning and engineering design.
- Minimum of two (2) years' experience in engineering project management.
- Professional Engineer's License.

## **Senior Project Manager**

- A minimum of five to seven years of progressively responsible experience in project and program management in managing both professional design and construction teams.
- Bachelor's degree in Engineering, Architecture, or a related discipline from an accredited college or university.
- Must possess a valid Driver's License.

#### **Information Systems Planner**

- Must have a Bachelor's Degree in Architecture, Engineering, Construction Management, Business Administration,
   Information Technology or related fields from an accredited college or university.
- A minimum of three years' hands on experience in maintenance management, project management, design, inspection and/or construction.
- Applicants must meet performance and absence standards and have completed all probationary periods.

## **Senior Transportation Planner**

- Expert user skills in Microsoft Office, including Excel, Word, and PowerPoint
- Bachelor's Degree in Transportation Engineering or equivalent and a minimum of four (4) to six (6) years of progressively responsible experience with data collection and transportation analysis.

#### 2024 Leadership Fellow Program

- Students receiving a graduate degree between December 2023 and June 2024.
- Passion for public service.
- Openness to rotating through different business functions, including ones that might not necessarily align with your professional background.

## **Tunnel and Bridge Agent**

High school diploma or GED from an accredited institution.



- Minimum of one (1) year of work experience working in a field operations or public safety capacity, or as an emergency responder.
- Possess a valid driver's license.
- IMPORTANT INFORMATION: BEFORE the first day of employment, applicants without a Class A CDL must obtain a Class A CDL Permit with the following tests successfully completed.

#### **Asset Investment Planning Manager**

- Candidates must present the following qualifications to be considered for this position:
- Bachelor's Degree in Infrastructure Management, Industrial Engineering, Engineering, Data Science, or other related area. In lieu of the above, substantial professional experience for 15 years in the field of Asset Management may be considered.
- Valid Driver's license.

#### **Senior Financial Analyst**

- A Bachelor's degree from an accredited college or university in Finance, Accounting, or at least one year of experience in performing complex financial analysis, budgeting, and/or operational analyses.
- Experience with the Port Authority's corporate financial systems or equivalent, such as SAP, PeopleSoft, Oracle Hyperion (BudgetPRO) and ICMS/Cognos, in addition to proficiency with desktop applications such as Word, Excel, PowerPoint, and Access.

#### Fall 2023 Intern - Security Operations & Programs, Aviation Security

- Candidates must be students who will be enrolled in an undergraduate or graduate program during the Fall 2023 semester (usually starting in August/September 2023).
- We are seeking interns who are driven and have a genuine interest in contributing to the success of the New York and New Jersey region.
- We welcome applications from all types of majors.

## **Senior Project Manager**

- A minimum of five to seven years of progressively responsible experience in project and program management in managing both professional design and construction teams.
- Bachelor's degree in Engineering, Architecture, or a related discipline from an accredited college or university.
- Must possess a valid Driver's License.

## **Graphic Designer**

• A bachelor's degree in graphic design, fine arts or related field from an accredited college, university, or design school: In lieu of a degree, a minimum of four (4) years of graphic design or relevant experience.



Demonstrated proficiency in graphic design software (such as After Effects, Photoshop, Illustrator or In-Design, etc.).

## **New York Trainmaster / Compliance Officer**

- Minimum six (6) years' experience in transportation operations, business operations, scheduling, or project management.
- Minimum five (5) years' certification 49 CFR Parts 240 and/or 242 (current or recently expired within the past two years and ability to be recertified within 6 months).
- Ability to pass 240/242 certification/DSLE/QTO exams (and any other potential classes/exams) within 6 months of employment.

### **Environmental Health Specialist**

- Bachelor's Degree in public, environmental, occupational health or a health-related field from an accredited college or university.
- Minimum 2-3 years of experience performing environmental and public health inspections.
- Applicants must possess a valid driver's license.

### **General Manager, Network Infrastructure & Operations**

- A minimum of 10 years of experience working in network communication and operations
- A minimum of 5 years senior management
- Mastery of network hardware and software technologies, including routers, switches, firewalls, load balancers, and network management tools.

## **Technology Procurement Strategic Sourcing Specialist**

- Bachelor's Degree from an accredited college or university or a minimum of three years relevant Procurement experience may be substituted in lieu of a Bachelor's Degree.
- Minimum of two years' procurement experience. Working knowledge of procurement best practices inclusive of strategic sourcing methods.

## **Engineer of Construction - JFK SGR**

- Must possess a Bachelor Degree in Architecture or Engineering from an accredited college or university.
- Registered Professional Engineer or registered Architect in New York or New Jersey.
- Must have a valid driver's license.
- Must be able to be fingerprinted and pass a criminal background check in order to obtain an airport SIDA ID.

## Senior Engineer, Project Development



- Bachelor's Degree in engineering, preferably in the Civil, or Geotechnical disciplines from an accredited college or university.
- Minimum of five (5) years' experience in planning and engineering design.
- Minimum of five (2) years' experience in engineering project management.
- Professional Engineer's License.

## **Program Manager, Port Sustainability & Resilience**

- Bachelor's degree in environmental science, sustainability, planning, engineering, or the physical sciences.
- Five (5) to seven (7) years of experience in managing major environmental projects, programs and initiatives.
- Selected candidate will be required to pass a Federal Security Background check and obtain a Transportation Workers Identification Credential (TWIC) to work in a maritime environment as required by Department of Homeland Security.

## **Engineering**

## **Senior Engineer, Structural Integrity**

- Must possess a Bachelor's Degree in Civil/Structural Engineering.
- Must possess a valid driver's license.
- Must have 5 years of experience in structural engineering design, construction and/or condition assessment of buildings, bridges and tunnels.

## **Principal Contract Engineer**

- Bachelor of Science Degree in Engineering or Architecture from an accredited college or university.
- Minimum of 12 years relevant experience relating to the review and delivery of engineering or architectural contract drawings and development and preparation of front end contract documents for construction of multidisciplinary capital projects with construction costs exceeding \$5 million.
- Demonstrated knowledge of construction contract terms and conditions clauses (sometimes referred to as the front
  end or general conditions of the contract) relating to various solicitation and payment methods, contract
  administration requirements, grant-funding provisions, staging requirements and operational constraints required for
  the production of the contract book.

## **Chief Electrical Engineer**

- Bachelor's Degree in Electrical Engineering from an accredited college or university.
- Licensed Professional Engineer in the States of New York and New Jersey
- Must possess a valid driver's license.



• A minimum of 15 years of experience in progressively more responsible positions in the field of Electrical engineering design including high and low voltage power distribution systems, lighting systems, and communications and electronics systems design.

## **Project Engineer**

- Bachelor's Degree in Architecture, Engineering, Urban Planning, Project Management or related Design/Construction related discipline from an accredited college or university.
- A minimum of five (5) years experience.

## **Engineer of Construction - JFK SGR**

- Must possess a Bachelor Degree in Architecture or Engineering from an accredited college or university.
- Registered Professional Engineer or registered Architect in New York or New Jersey.
- Must have a valid driver's license.
- Must be able to be fingerprinted and pass a criminal background check in order to obtain an airport SIDA ID.

## <u>Senior Program Manager - Implementation</u>

- Master's Degree in the fields of Engineering, Architecture or Computer Science. Civil Engineer preferred.
- Minimum of 15 years of relevant experience
- Relevant professional experience in the field of Engineering or Asset Management may be considered as substitute for master's degree.

#### **Senior Engineer, Structural Integrity**

- Must possess a Bachelor's Degree in Civil/Structural Engineering.
- Must possess a valid driver's license.
- Must have 5 years of experience in structural engineering design, construction and/or condition assessment of buildings, bridges and tunnels.

## **Principal Contract Engineer**

- Bachelor of Science Degree in Engineering or Architecture from an accredited college or university.
- Minimum of 12 years relevant experience relating to the review and delivery of engineering or architectural contract drawings and development and preparation of front-end contract documents for construction of multidisciplinary capital projects with construction costs exceeding \$5 million.
- Demonstrated knowledge of construction contract terms and conditions clauses (sometimes referred to as the front
  end or general conditions of the contract) relating to various solicitation and payment methods, contract
  administration requirements, grant-funding provisions, staging requirements and operational constraints required for
  the production of the contract book.



## **Mechanical Engineer**

- Bachelor's Degree in Mechanical Engineering from an accredited college or university.
- Minimum of five (5) years diversified experience in the design of heating, ventilation and air conditioning systems for commercial and industrial buildings as well as transportation facilities, central heating and refrigeration plants, and thermal distribution systems.
- Working knowledge of New York State, New York City and New Jersey Building and Mechanical codes.

## **Senior Signal Circuit Designer**

- Bachelor's Degree (Electrical Engineering, Computer Engineering) from an accredited college or university.
- Progressively responsible related experience (5+ years) with PTC or CBTC systems currently used in North America, Europe, or Asia.
- Knowledge and understanding of FRA rules and regulations as they apply to PTC and Signal systems.
- Experience with data communication network systems including knowledge of fiber optics and all current communications protocols, wired and wireless.

### Pr. Engineer - Traffic Engineering

- Bachelor's Degree in Engineering with major coursework in Civil/Transportation Engineering from an ABET-accredited college or university.
- Must be a Licensed Professional Engineer (P.E.) in NY or NJ, or have the ability to obtain via reciprocity within 6
  months.
- Minimum 10 years of experience in progressively more difficult and responsible traffic engineering work in the areas of operations, transportation management, safety, planning, ITS, and/or design is required.

## <u>Sr Engineer - (Transportation Planning)</u>

- Bachelor's Degree in Engineering with major coursework in Civil/Transportation Engineering and/or Planning from an ABET-accredited engineering college or university.
- Minimum of eight (8) years of experience in progressively more difficult and responsible transportation planning / engineering work.
- Examples of relevant experience include traffic planning studies and simulation; functional/conceptual design; and traffic safety studies.

## **Chief Electrical Engineer**

- Bachelor's Degree in Electrical Engineering from an accredited college or university.
- Licensed Professional Engineer in the States of New York and New Jersey.
- Must possess a valid driver's license.



 A minimum of 15 years of experience in progressively more responsible positions in the field of Electrical engineering design including high and low voltage power distribution systems, lighting systems, and communications and electronics systems design.

## **Construction Specifications Writer - JFK Redevelopment Project**

- Bachelor of Science Degree in Engineering or Architecture from an accredited college or university.
- Minimum of 12 years' relevant experience relating to the development and review of engineering or architectural contract documents for construction of multidisciplinary capital projects with construction costs exceeding \$20 million.
- Demonstrated experience in developing and reviewing the technical aspects of preliminary and final design contract drawings and specifications.

## **Corporate**

#### **PATH Planning Analyst**

- Bachelor's degree in transportation/urban planning, public administration, or a closely related field.
- At least one year of transportation planning experience.
- Strong analytical and problem-solving skills required.

## Technology Procurement Strategic Sourcing Specialist

- Bachelor's Degree from an accredited college or university or a minimum of three years relevant Procurement experience may be substituted in lieu of a Bachelor's Degree.
- Minimum of two years' procurement experience. Working knowledge of procurement best practices inclusive of strategic sourcing methods.

## **Strategic Procurement Advisor**

- A minimum of 2 years' experience in the procurement of professional services or industry knowledge of such preferred.
- Bachelor's or Graduate Degree in Business Administration, Finance or a related field or equivalent experience.
- Strong problem solving and analytical skills.

## **Finance**

## **Senior Risk Analyst**

• Must be able to efficiently review contracts and have the ability to comprehend legalese.



- Be knowledgeable in construction-related insurances as well as insurance coverage needed for operations at Port Authority facilities.
- Have a bachelor's degree in risk management, Finance, Economics, Business, or Law and a minimum of five (5) years of experience in contractual risk analysis relating to construction or transportation operations.

## **Senior Cyber Security Audit Supervisor**

- Bachelor's Degree in Computer Science, Information Systems, Cyber Security or related field.
- 3 years related experience in the auditing or information technology related field.
- 2 years demonstrated experience in the supervision and development of staff.

## **Staff Auditor**

- Bachelor's degree in accounting, Finance or related area.
- One to four years' experience in the auditing field is preferred; will also consider 0-2 years of college campus jobs, internships, or general work experience, in-lieu-of auditing experience.
- Demonstrated proficiency in using Microsoft Office Suite applications, most importantly Excel.

## Payroll Tax Accountant, Payroll Accounting, Comptroller's Department

- Bachelor's Degree in Accounting or Corporate Finance from an accredited college or university with a minimum of 3
  years of relevant work experience.
- In lieu of Bachelor's Degree a minimum of 7 years of relevant work experience can be accepted.
- Demonstrated analytical, decision-making and problem solving skills with a strong understanding of accounting and tax.
- Demonstrated supervisory skills.

## **Operations**

#### Maintenance

#### **General Maintainer**

- High School Diploma or GED from an accredited institution.
- Two (2) years of journey-level work experience in the building construction, general laborer fields.
- Valid driver license with the ability to obtain a Commercial Driver License (CDL) Class B permit before the first day of work.



## **Steam and Sprinkler Fitter**

- Candidates must present the following qualifications to be considered eligible for this position:
- High School Diploma or GED from an accredited institution is required.
- Three years full-time paid work experience in the steam systems, standpipe and sprinkler operations, pipes and pipe fitting, HVAC fields and/ or master Plumbing.

## **Stationary / Watch Engineer**

- High School Diploma or GED from an accredited institution.
- Three years of full-time paid work experience in the HVAC/Utility Systems handling high pressure boilers, steam, and refrigeration equipment.
- Possess a U.S. Environmental Protection Agency (EPA) issued Refrigerant Technician's Certificate (RTC).
- Possess a Valid Driver's License.

#### Electrician

- High School diploma or GED from an accredited institution.
- Three years journey-level commercial electrician work experience.
- Valid driver's license.
- Applicants must possess a valid Class B Commercial Driver's License (CDL) with the Air Brakes endorsement or higher. Applicants without a Class B CDL must obtain a Class B CDL Permit with endorsement before their first day of work and will be required to obtain a Class B CDL with one endorsement within three months of employment.

## Real Estate & Property Management

# **College Programs**

## Fall 2023 Internships

- Candidates must be currently enrolled in an undergraduate or graduate program, ideally through the Spring 2024 semester.
- We welcome applications from all types of majors.
- We are seeking interns who have a passion for public service and have a genuine interest in contributing to the success of the New York and New Jersey region.
- Successful candidates will be self-starters with excellent communication, research, and applicable technical skills.



## Security

## **CHSO Site Safety Manager**

- Bachelor's Degree in the environmental, safety and occupational health field from an accredited college or university or Certified Site Safety Manager
- Possess a valid driver's license.
- Must be able to climb ladders, twist and bend, be on feet for long periods, and be exposed to various temperature extremes throughout the year.

## Manager, Security Policy & Planning

- Bachelor's degree in criminology, public policy, public administration, business administration or related field.
- At least five years of experience collecting and analyzing qualitative and quantitative data, preparing internal reports, supporting project oversight duties, and providing strategic and operational advice.
- Demonstrated experience leading staff with a proven track record of effective team building.
- Mastery of Microsoft Office Suite is required; experience with Tableau, Crystal Reports, and/or SQL preferred.

## Information Technology

## **System & Network Project Manager**

- Minimum of 3-5 years working on managing technology solution projects.
- Knowledge of project lifecycle and proven experience delivering on elements of technology solution projects, including software and hardware installation.
- Conversant in network infrastructure components that enable the connectivity, communications, and operations of an enterprise network, including end points, routers, switches, copper/fiber optic cabling, servers, data centers, firewalls, ports, IP addresses, network security applications.

# Health & Safety

## Miscellaneous

## Rail Scheduling Analyst

- Bachelor's degree in lieu of at least five years railroad experiences.
- Experience in transportation operations, business operations, scheduling, industrial engineering, change management, strategy, program management, or project management.

For a full listing of our openings, visit us at <u>www.jointheportauthority.com</u> Job Updates from August 23<sup>rd</sup>, 2023 – August 30<sup>th</sup>, 2023

